

<b>FCD-0648</b> <b>Rev. 5</b>	<b>Supplier Pre-Rating Report</b> <b>Section-Quality</b>					
<b>Supplier</b>						
<b>Address</b>						
<b>Certification</b>						
<b>PPM</b>						
<b>OTD</b>						
<b># Complaint/QT</b>						
<b>Description</b>						
<b>Incoming Receiving</b>	1	Raw material traceable to supplier lot?	"Yes"/"No"	<b>Proc. #</b>	<b>Comment</b>	
	2	Manufacturing lot traceable to Raw material?				
	3	Part Number on PO the latest Rev?				
	4	How is incoming Material inspected and to what standard. Is inspection procedure Rev. controlled.				
	5	Is supplier Qualification procedure in place?				
	6	How is the Approved Supplier List (ASL) verified at receiving inspection?				
	7	Check First Article Inspection reports for new and / or changed components supplied.				
	8	Number of days to process customer return? Customer return Log in place?				
<b>Description</b>						
<b>Purchasing</b>	9	Does Approved Supplier List (ASL) exist?				
	10	How are suppliers selected? 1. Review ASL documents ( Look for Raw mat. Doc. Outside process control)				
	11	Demonstrate FA approval process for new components.				
	12	Demonstrate Approval for outside processes.				
	13	How do nonconforming suppliers get notified? Is system in place?				
	14	How is supplier rated(keep, improve or disengage)? Is system in place? For how long?				
	15	Examples of Purchase Orders for 3 components. Reference the ASL to see if they are on the supplier list.				
	16	How is a PO considered confirmed by the supplier?				
	17	How are material requirements and changes communicated to supplier?				
	18	Examples of outside processing PO's and inspection of components (if apply)				
<b>Description</b>						
<b>Manufacturing</b>	19	Work Instruction? Available? Being Used?				
	20	Operator training Record				
	21	SPC control features reflected in test instruction?				
	22	SPC data (inspection record) tracked?				
	23	"Traveler" or "Job Ticket" used?				
	24	Inspection data reflected on traveler?				
	25	Means to verify latest drawing REV. on: 1. Traveler 2. Work Instruction				
	26	Process(machine) setup instruction available? First piece validation performed? Separation of scrap during setup?				
	27	Configuration Management for Manufacturing Process?				
	28	Configuration Management for Equipment and setup?				
	29	Configuration Management for Inspection Equipment and Inspection setup/procedure?				
	30	Procedure to disposition Non-conformances?				
	31	Packaging Label? 1. PN 2. POW 3. Lot# or date code 4. Customer				
	32	How to account for Tool wear?				
	33	What is equipment maintenance schedule and record?				
	34	Process FMEA				
	35	Calibration status or record for: 1. Equipment 2. Gage				
<b>Description</b>						
<b>Non-Conformance</b>	36	Who review rejection? MRB?(team members and review recorded) MRB for non-conformance at incoming? MRB for non-conformance at in-process? MRB for non-conformance at final?				
	37	How non-conformances are identified. At Incoming, manufacturing? How non-conformances are separated? How non-conformances are disposition(MRB)? How non-conformances are stored?				
	38	CAR used for? 1. Incoming 2. Internal 3. External (from customer). How long to respond and how long to resolve?				
	39	SD's requested from supplier? What is the usual respond time?				
	40	Rework procedure? Is it recorded? Is it traceable?				
	41	Is there feedback loop for high fallout lot?				
	42	Is scrap trended, tracked, analyzed?				
	<b>Description</b>					
	<b>CM</b>	43	Change management system in place?			
		44	System to inform the customer of any CM change in process, equipment, location, material and supplier of material.			
<b>Description</b>						
<b>Counterfeit Avoidance Materials</b>	45	Mercury Free - All of our products are produced in a Mercury Free Environment?				
	46	Counterfeit Avoidance Program - Does your company have a counterfeit avoidance program ? If not, when do you plan to have one? Date_____				
	47	Does your counterfeit avoidance program adhere to the following standard AS6174 (Materials) and AS5553 (Electronic Material Components)				
	48	Are you a member of the GIDEP and or ERAI? If not, do you plan to become a member of the GIDEP or ERAI ?				
<b>TO BE COMPLETED BY SUPPLIER</b>						
<b>Supplier Rep.</b>	<b>Name</b>		<b>Signature</b>		<b>Date</b>	
<b>TO BE COMPLETED BY BARRY CONTROLS</b>						
<b>Quality Rep.</b>	<b>Name</b>		<b>Signature</b>		<b>Date</b>	
<b>Quality Score</b>						
<b>0</b>						

Note: Any changes to this document must be reflected on the Hutchinson website at <https://hutchinsonai.com/download-forms/>. Please notify Website Administrator.